

Westfield Township Board of Trustees

Regular Meeting
September 18, 2017

Trustee Schmidt called the regular meeting to order at 7:00 PM with the Pledge of Allegiance. Roll call: Likley – aye, Schmidt – aye, Thombs – aye.

Comments from the floor

None

Minutes to be approved

Schmidt makes a motion to accept the September 5, 2017 regular meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Likley – abstain, Schmidt –aye. The motion passes.

Road Report

- Stuckey Road culvert replacement should be opened by 9-19-2017. The guard rail needed to be raised a few inches. Straw was to be spread over the meshing.
- Buffham Road has some dead ash trees that need to be removed.
- 2 bids were presented to remove trees along Garman Road; Tree Masters @ \$6,500 and George's Tress Service @ \$3,300. A decision will be forthcoming
- The Township needs to be diligent on the tree removal to avoid them falling into the road.
- Appropriations are available to pay for striping of Stuckey Road curve, Garman Road, S. Leroy and Mud Lake Road.
- A head stone foundation needs to be prepared at the cemetery.
- The roads equipment is being evaluated for the purchase of spare parts.
- A new test plow for the Dodge truck will be arriving soon at no cost to the Township
- It has been decided to repair the mow tractor vs replacing it. A new rotary head may be purchased for around \$13,000.
- Deslicking grit was discussed. It is an additive to the salt which nearly doubles the cost of each ton. We do not need to use this additive as we do not have a sewer system to consider.
- Salt bids are complete coming in at \$3 less per ton at about \$48 per ton. A 750 ton order will meet our quota.

Cemetery

- N/A

Zoning Report

- A Zoning Committee opened a Public Hearing on September 7, 2017 at 6:30 PM regarding the East Greenwich Road Text Amendment. Only 3 members were in attendance so it was decided to not proceed.
- The next regular meeting will be on September 20, 2017 at 6:30 PM, the next Public Hearing may be set regarding the East Greenwich Road Text Amendment.

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- Zoning Text book is completed. Camelot Printing will produce 25 books on 60lb paper @ \$9.42 per book. All Zoning members, Trustees, Zoning Secretary and F.O. will receive copies. It will also be provided at the Medina County offices as needed.

Fire Station Report

- The Public Meeting regarding the Safety Services Building was well received. About 20 residents were in attendance. There were positive remarks regarding the layout and questions for follow-up as it pertains to solar panels.
- The next meeting is on September 27 at 6:30 in the Westfield Village Hall.
- The Fire Association is taking the lead on signs, literature and getting the word out to the community.

Old Business

- Solid Waste – Trustee Likley was unable to attend the September meeting but he was able to secure an agenda. Bids are being secured to remove equipment from the facility. A Request for Qualifications (RFQ) has been released to select a company to put in equipment and run the recycle center. There has been no determination on who will own the equipment. The next meeting is November 9, 2017.
- Cell Tower – A contract ready to be signed was received from Mike Lyons. The is a 2nd Amendment and the Township has until October 1, 2017 to return the signed copies to American Tower to received their one-time \$30,000 payment. This extension goes through 2070. The Trustees signed the contract and it was witnessed by Martha Evans & Michelle English. The contract will be delivered to the County Prosecutors Office to then be provided to American Tower group.

Likley makes a motion to proceed with the contract extension with American Tower as it's been prepared with legal counsel and reviewed; seconded by Thombs. Roll call: Schmidt – aye, Thombs – aye, Likley – aye. The motion passes.

- Hall Rentals
 - September rental is during the day and F.O. will handle.

New Business

- A discussion regarding the legalization of discharging fireworks per State Legislature. A permit is required. The situation will be monitored before making any decisions by the Trustees.

Likley makes a motion to accept the resignation of Cheryl Porter as Secretary to the Trustees; seconded by Thombs. Roll call: Thombs – aye, Likley – aye, Schmidt – aye. The motion passes.

Likley makes a motion to accept Michelle English to fill the vacancy as Secretary to the Trustees and WFRD to record the minutes of each meeting; seconded by Schmidt. Roll call: Likley – aye, Thombs – aye, Schmidt – aye. The motion passes.

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- Trustee Schmidt made an inquiry to Mike Lyons about the reimbursement/cash payment for medical insurance benefits. No updates were received at the time of the meeting.
- A discussion was had regarding Ohio Checkbook per the Ohio Treasurer's Office. It promotes transparency of the Township's fiscal transactions. However, concerns of hackers also gaining access to Township finances and accounting system. Residents are permitted to review the Township's records by coming into the office. The Ohio Checkbook program will be researched further, Township finances could be added to the Township's website for open public review.

Announcements

- September 27, 2017 – Public Meeting on Safety Service Building – 6:30 @ Village Hall
- October 2, 2017 – Regular Meeting – 7:00 PM
- October 21, 2017 - Fire Association Clam Bake

Fiscal Officer's Report

Likley makes a motion to pay the bills in the amount of \$18,327.45 as presented; seconded by Thombs. Roll call: Schmidt – aye, Likley – aye, Thombs – aye. The motion passes.

- DS Architects - \$8,000.00 – this is part of the levy reimbursable expenses.
- Valley View Spray Service - \$375.00 – mosquito spraying continues until the 1st frost.

F.O. Evans provided the Certificate of Estimated Resources report to the Trustees. 2 items were added to the revenue and appropriations, #1 Issue 1 Stuckey Road 2902 and #2 Sign Grant 2003. Both of these items will be a net zero item and had to be submitted to the Medina County Auditor.

Reallocations of Appropriations

- From 2031-930-930-0000 Contingency to 2031-330-251-0000 Uniforms - \$250
- From 2021-330-420-0000 Operating Supplies to 2021-330-230-0000 Bureau of Workman's Comp - \$345 for monthly premium.

The Trustees were provided with a Bank Reconciliation for their review & authorization.

Ohio Workmen Comp is reviewing whether or not to cover cancer for Fire Personnel.

Fund Status - \$296,129.63 Checking, \$196,796.65 CD.

No Correspondence

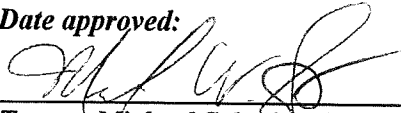
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Likley makes a motion to adjourn at 8:20 PM; seconded by Schmidt. All said aye.

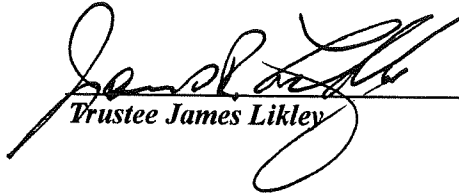
Respectfully submitted by: 10-2-2017

Michelle English

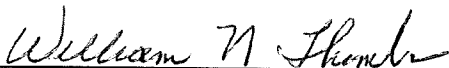
Date approved:



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee William Thombs